



Clerk to the Council:

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11th October 2018

You are hereby summoned to attend the meeting of Finham Parish Council being held on **18th October 2018 at 7:00pm**, in the Library of Finham Park School, Green Lane, Coventry. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting

- 3. Minutes of previous meeting:**
To approve minutes of the Parish Council Meeting held on 20th September 2018

- 4. Matters Arising not listed on the agenda**

- 5. FLAG**
Recommendation: Receive update

- 6. CORRESPONDENCE**
Recommendation: To receive/note/respond to correspondence received

- 6.1 377 Green Lane**
Recommendation: Discussion

- 6.2 Thank you letter**
Recommendation: Note

- 7. PLANNING**
To Consider Planning Applications received since the last meeting

Weekly list for the period 17 September to 21 September 2018

- 7.1 Application Number: HH/2018/1608**
Application Site: Highcroft House 110 St Martins Road
Proposal: Erection of single storey rear extensions (part retrospective)

Weekly list for the period 24 September to 28 September 2018

Nothing to note.

Weekly list for the period 1 October to 5 October 2018

- 7.2 Application Number: HH/2018/2684**
Application Site: 41 Wychwood Avenue
Proposal: Erection of single storey rear extensions and first floor loft conversion and roof alterations

Weekly list for the period 8 October to 12 October 2018

TBC

8. PARISH ENHANCEMENTS

8.1 Status of a mirror to be placed at the junction of Grange Avenue and Howes Lane

Recommendation: Update from Councillor Cobbett

8.2 Status of the mapping of 'green spaces' in Finham

Recommendation: Update from Councillor Aitken

8.3 Signage for Finham Community Library and St Martins Church

Recommendation: Update on costs for buying, siting and mounting road signs

8.4 Noticeboard on The Green

Recommendation: Receive update

8.5 Defibrillator

Recommendation: Discuss and progress

8.6 Bench

Recommendation: Receive an update

9. Finance

9.1 to approve payments: -

Cheque Payments (Current Account)

Date	Reference	Payee	Details	Value
18.10.18	BACS	J Chatterton	Clerks Salary October 2018	
18.10.18	BACS	HMRC	Tax & NI Payment clerk (October)	£91.99
18.10.18	DD	Coventry Evening Telegraph	Newspaper for the Library October	£15.60
18.10.18	BACS	J Chatterton	Office allowance, mileage Oct 18	£38.53
18.10.18	BACS	NALC	Registration for Council Award Scheme (PAID)	£60.00
18.10.18	BACS	PFK Littlejohn	External Audit (PAID)	£240.00
18.10.18	BACS	FLAG	Donation (PAID)	£200.00

9.2 Bank Reconciliation 30th September 2018

Recommendation: Receive and note

9.3 Quarterly Report up to 30th September 2018

Recommendation: Receive and note

9.4 Expenditure Over £100 Document up to 30th September 2018

Recommendation: Receive and note

9.5 NHP Meetings

Recommendation: Approve payment to FLAG for NHP meetings

9.6 Clerk Salary

Recommendation: Approve

10. FLAG Financial Support Request

Recommendation: Discussion

11. Proposal as to multi-agency approach to reducing traffic issues from the Finham MAT

Recommendation: Discuss and consider proposal

12. Meeting Dates

Recommendation: Approve meeting dates for 2019

13. Parish Council Newsletter

Recommendation: Discussion on draft newsletter - request for input (Cllr Cobbett)

14. Task groups & Working Parties

To receive reports from Task Group and Working Party leads

- Highways – Councillor Aitken
- Kings Hill – Councillor Fryer
- Schools – Councillor Mrs Bush
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies
- Coventry City of Culture – Councillor Burns

15. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Public participation: To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

17. Date of the Next Meeting

The date of the next meeting is scheduled for 15th November 2018.